

## SALEM

# HOUSING AUTHORITY BUDGET

## ADOPTED BUDGET RESOLUTION 2012 # 11

**FISCAL YEAR: FROM 10/1/2012 TO: 9/30/2013**

**WHEREAS**, the Annual Budget and Capital Budget/Program for the Salem Housing Authority for the fiscal year beginning 10/1/2012, and ending 9/30/2013, has been presented for adoption before the Members of the Salem Housing Authority at its open public meeting of 9/19/2012; and

**WHEREAS**, the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

**WHEREAS**, the Annual Budget as presented for adoption reflects Total Revenues of \$ 1,765,702 Total Appropriations, including any Accumulated Deficit, if any, of \$ 1,769,257 and Fund Balance utilized of \$ 3,555; and

**WHEREAS**, the Capital Budget as presented for adoption reflects Total Capital Appropriations of \$259,543 and Total Fund Balance planned to be utilized of \$ 0; and

**NOW, THEREFORE BE IT RESOLVED**, by the Members of Authority, at a open public meeting held on 9/19/2012 that the Annual Budget and Capital Budget/Program of the Housing Authority for the fiscal year beginning 10/1/2012 and, ending 9/30/2013 is hereby adopted and shall constitute appropriations for the purposes stated; and

**BE IT FURTHER RESOLVED**, that the Annual Budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.

  
(Secretary's signature)

9/19/12  
(date)

### Governing Body Recorded Vote

Member	Aye	Nay	Abstain	Absent
JUNE MOORE	✓			
MELVIN SORRELL	✓			
JUAN ROSARIO	✓			
ELMER BROWN	✓			✓
TYRUS DAVIS	✓			
EVELYN JONES	✓			
HOLLANDFIELDS	✓			

# ADOPTION CERTIFICATION

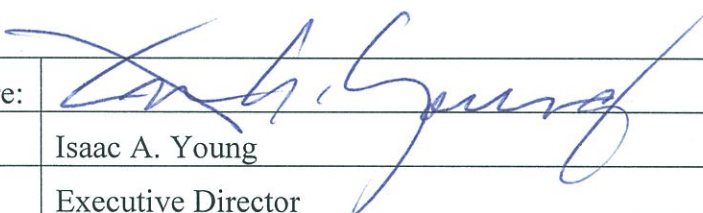
2012/2013

SALEM

## HOUSING AUTHORITY BUDGET

FISCAL YEAR: FROM 10/1/2012 TO: 9/30/2013

It is hereby certified that the Housing Authority Budget and Capital Budget/Program annexed hereto is a true copy of the Budget adopted by the Members body of the SALEM Housing Authority on the 19 day of September, 2012.

Secretary's Signature:			
Name:	Isaac A. Young		
Title:	Executive Director		
Address:	205 Seventh Street Salem, NJ 08079		
Phone Number:	856-935-5022	Fax Number:	856-935-5290
E-mail address	isaac.young2@comcast.net		

## **RESOLUTION**

### ***RESOLUTION 2012 #10***

#### **Housing Authority City of Salem, New Jersey**

### **TO ACCEPT THE FISCAL AUDIT FOR YEARS ENDED: September 30, 2011**

**WHEREAS**, NJ.SA 40A: 5A-15 requires the governing body of each local authority to cause an annual audit of its accounts to be made; and

**WHEREAS**, the annual report for the fiscal year ended September 30, 2011, has been completed and filed with the State of New Jersey Department of Community Affairs pursuant to NJ.SA. 40A: 5A45; and

**WILEREAS**, NJ.S.A. 40A: 5A-17 requires the governing body of each authority to, within forty-five (45) days of receipt of the annual audit, certify by resolution to the Local Finance Board that each member thereof has personally received the annual audit report; and, specifically, the section of the audit report entitled "Schedule of Findings and Questioned Cost and had evidenced same by group affidavit in the form Prescribed by the Local Finance Board; and

**WHEREAS**, the members of the governing body hereby received the annual, audit and have personally reviewed the annual audit and have specifically reviewed the sections of the audit report entitled "Schedule of Findings and Questioned Costs" in accordance with .N.J.SA 40A: 5A-1.7; and

**NOW THEREFORE BE IT RESOLVED**, that the governing body of the Housing Authority of the City of Salem, NJ hereby certifies to the Local Finance Board of the State of New Jersey that each governing body member has personally reviewed the annual; audit report for the fiscal year ending September 30, 2009 and, specifically, has reviewed the section of the audit report entitled "Schedule of Findings and Questioned Costs", and had evidenced same by group affidavit in. the form prescribed by the Local Finance Board\_

**BE, IT FURTHER RESOLVED**, that the Secretary of the Authority is hereby directed to promptly submit to the Local Finance Board, the aforesaid group affidavit, accompanied by a certified true copy of this resolution.

Commissioner Rosario provided that the foregoing resolution be adopted as presented, which

Motion was seconded by Commissioner Sorrell Upon a roll call, the following vote was carried:

	<u>FOR</u>	<u>NAY</u>	<u>ABSENT</u>	<u>ABSTAIN</u>
JUNE MOORE, CHAIRPERSON	✓			
MELVIN SORRELL	✓			
JUAN ROSARIO	✓			
EVELYN JONES	✓			
ELMER BROWN	✓			✓
TYRUS DAVIS	✓			
HOLLAND FIELDS	✓			

The Chairperson thereupon declared said motion was carried and said resolution was adopted on September 19, 2012.

Isaac A. Young  
ISAAC A. YOUNG, PHM  
EXECUTIVE DIRECTOR



LOCAL AUTHORITIES  
GROUP AFFIDAVIT FORM

PRESCRIBE BY  
THE NEW JERSEY LOCAL FINANCE BOARD  
AUDIT REVIEW CERTIFICATE

We the members of the governing body of the **Housing Authority of the City of Salem, NJ** being of full age and being duly sworn according to law, upon our oath depose and say:

- 1 We are duly appointed members of the Housing Authority of the City of Salem, NJ.
- 2 We certify, pursuant to NJ-SA 40A'5A-17, that we have each reviewed the annual audit report for the fiscal year ending September 30, 2011 and, specifically, the section of tile audit report entitled "Schedule of Findings and Questioned Cost".

JUNE MOORE, CHAIRPERSON  
MELVIN SORRELL  
JUAN ROSARIO  
EVELYN JONES  
ELMER BROWN  
TYRUS DAVIS  
HOLLAND FIELDS

SIGNATURES

*June Moore*  
*Melvin Sorrell*  
*Juan Rosario*  
*Evelyn Jones*  
*Elmer Brown*  
*Tyrus Davis*  
*Holland Fields*

Sworn to and subscribed before me on this

19 day of September, 2012

Notary of Attorney at Law of the State of New Jersey

IMPORTANT: Signature must be original, Photocopies not accepted

*Richard Robinson, Esq*  
Attorney at Law

2012/2013

**SALEM  
HOUSING AUTHORITY BUDGET  
RESOLUTION 2012 # 9**

**FISCAL YEAR: FROM OCTOBER 1, 2012 TO SEPTEMBER 30, 2013**

WHEREAS, the Annual Budget and Capital Budget for the Salem Housing Authority for the fiscal year beginning October 1, 2012 and ending September 30, 2013 has been presented before the Members of the Salem Housing Authority at its open public meeting of June 27, 2012; and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$1,765,702, Total Appropriations, including any Accumulated Deficit if any, of \$1,769,257 and Total Fund Balance utilized of \$3,555; and

WHEREAS, the Capital Budget as introduced reflects Total Capital Appropriations of \$259,543 and Total Fund Balance planned to be utilized as funding thereof, of SP; and

WHEREAS, the schedule of rents, fees and other user charges in effect will produce sufficient revenues, together with all other anticipated revenues to satisfy all obligations to the holders of bonds of the Authority, to meet operating expenses, capital outlays, debt service requirements, and to provide for such reserves, all as may be required by law, regulation or terms of contracts and agreements; and

WHEREAS, the Capital Budget/Program, pursuant to N.J.A.C. 5:31-2, does not confer any authorization to raise or expend funds; rather it is a document to be used as part of the said Authority's planning and management objectives. Specific authorization to expend funds for the purposes described in this section of the budget, must be granted elsewhere; by bond resolution, by a project financing agreement, by resolution appropriating funds from the Renewal and Replacement Reserve or other means provided by law.

NOW, THEREFORE BE IT RESOLVED, by the Members of the Salem Housing Authority, at an open public meeting held on June 27, 2012 that the Annual Budget, including appended Supplemental Schedules, and the Capital Budget/Program of the Salem Housing Authority for the fiscal year beginning October 1, 2012 and ending September 30, 2013 is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the said Housing Authority's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the governing body of the Salem Housing Authority will consider the Annual Budget and Capital Budget/Program for adoption on September 19, 2012.

  
(Secretary's signature)

6/27/2012  
(date).

**Governing Body Recorded Vote**

Member	Aye	Nay	Abstain	Absent
June Moore	X			
Melvin Sorrell	X			
Juan Rosario	X			
Rev., Dr. Elmer Brown, Jr.	X			
Tyrus Davis	X			
Evelyn Jones	X			
Rev., Dr. Holland Fields, Jr.				X

**LOCAL UNIT RESOLUTION 2012 # 8 FOR THE HOUSING AUTHORITY**  
**CITY OF SALEM, NEW JERSEY**  
**LOCAL GOVERNMENT ENERGY AUDIT**

WHEREAS, the New Jersey Board of Public Utilities, Office of Clean Energy administers the Local Government Energy Audit Program (Program), an incentive program to assist local government agencies to conduct energy audits and to encourage implementation of energy conservation measures; and,

WHEREAS, the Governing Body of the **HOUSING AUTHORITY CITY OF SALEM, NJ** has decided to apply to participate in the Local Government Energy Audit Program; and,

WHEREAS, the facilities to be audited are in New Jersey, are owned by the **DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT** are served by a New Jersey regulated public utility, and that the **HOUSING AUTHORITY CITY OF SALEM, NEW JERSEY** has not already reserved \$100,000 in the Program this year as of this application; and,

WHEREAS, it is acknowledged that acceptance into the Program is dependent on the Scope of Work and cost proposal, and that Program rules will have to be met in order to receive incentive funds; and,

WHEREAS, upon acceptance into the Program, the **HOUSING AUTHORITY, CITY OF SALEM, NEW JERSEY** will prepare Facility Data Forms and Scopes of Work for each facility to be audited, solicit quotations from the authorized contractors, and submit the Part B application; and,

WHEREAS, the **HOUSING AUTHORITY CITY OF SALEM, NEW JERSEY** understands that energy audit work cannot proceed until a Application Approval Notice is received from the Program; and,

WHEREAS, the **HOUSING AUTHORITY CITY OF SALEM, NEW JERSEY** has passed a resolution(s) joining the following state or national organization(s) **DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT** supporting energy efficiency, greenhouse gas reduction, sustainable/green design or high performance buildings:

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the **HOUSING AUTHORITY CITY OF SALEM, NEW JERSEY** approves the submission of an Application for participation in the Local Government Energy Audit Program of the New Jersey Board of Public Utilities.

**CERTIFICATION**

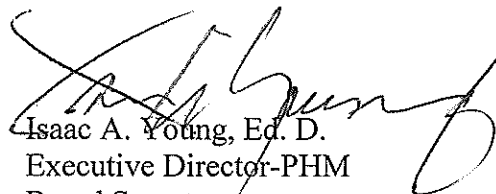
I, **Isaac A. Young, Secretary of the Housing Authority City of Salem, New Jersey** in the **County of Salem** and the **State of New Jersey** do hereby Certify that the foregoing Resolution is a true copy of the Original Resolution duly passed and adopted by a majority of the full membership of the **HOUSING AUTHORITY'S GOVERNING BODY** at its **JUNE 27, 2012 Board Meeting**.

A motion was made by Commissioner **BROWN** for the passing of this Resolution.

Commissioner **ROSARIO** seconded this motion.

	AYE	NAY	ABSTAIN	ABSENT
A roll call vote was completed.				
Moore	( X )			
Jones	( X )			
Sorrell	( X )			
Davis	( X )			
Brown	( X )			
Fields				( X )
Rosario	( X )			

All Commissioners present were in favor and the motion carried.



Isaac A. Young, Ed. D.  
Executive Director-PHM  
Board Secretary  
June 27, 2012



# Salem Housing Authority

## Resolution No. 2012 - 7

### FY 2012 CAPITAL FUND PROGRAM CERTIFICATION AND APPROVAL OF ANNUAL STATEMENT

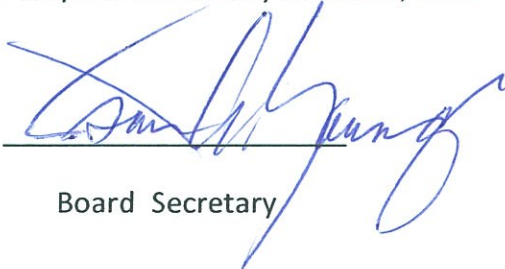
WHEREAS, the Salem Housing Authority has received notification of its FY 2012 Capital Fund Program award, and;

WHEREAS, the Authority is required to submit a Board Resolution approving the Annual Statement /Budget (form HUD-50075.1) for the FY2012 Capital Fund Program Grant, and;

WHEREAS, the Authority certifies that the work items and budget line items included in the Annual Statement/Budget are from the most recent HUD Approved Five Year Action Plan;

NOW THEREFORE BE IT RESOLVED, that the Commissioners of the Salem Housing Authority approved the Annual Statement/Budget (form HUD-50075.1) for the FY 2012 Capital Fund Program Grant and certifies that the work items and budget line items included in the Annual Statement /Budget are from the most recent HUD Approved Five Year Action Plan.

Adopted this 28 day of March, 2012

  
Board Secretary

Commissioners:	AYE	NAY	ABSTAIN	ABSENT
June Moore	✓			
Melvin Sorrell	✓			
Juan Rosario	✓			
Evelyn Jones	✓			
Elmer Brown	✓			
Tyrus Davis	✓			
Holland Fields	✓			