



HOUSING AUTHORITY OF THE CITY OF SALEM

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A REGULAR MEETING OF THE HOUSING AUTHORITY OF THE CITY OF SALEM

June 22, 2023

- I. A regular meeting of the Housing Authority of the City of Salem (SHA) Board of Commissioners was held on Thursday, June 22, 2023, at the Broadway Tower Community Room. 205 Seventh Street, Salem, NJ. The meeting was convened at 6:07 pm. Adam Telsey, Solicitor, Board of Commissioners, read the sunshine notification indicating the Sunshine Law had been met, properly posted, and advertised.
- II. **Roll Call:** Attorney Telsey announced the roll call. Present were Chairwoman Annalisa Moritz, Vice Chairman Akmad Nichols, Commissioner Kiersten Westley-Henson, and Commissioner Joyce Lewis. Also present were Adam Telsey, Solicitor, Board of Commissioners, Karen M. Upshaw, Interim Executive Director, Laurie Frisby, Assistant Property Manager, Fee Accountant Ralph Polcari, and members of the public.
- III. **Correspondence:** Interim Executive Director Upshaw went over the following: Waste Management's proposal regarding the increase, Take Action letter received from HUD regarding our substandard designation related to leasing of our properties, letter received from the City of Salem that security cameras-no enforcement now; however, we will receive a second proposal on Tuesday, letter from Grace Connors from the Food Bank of South Jersey, mobile food distribution for the youth during the summer time, the West Side Community Center needs some work, vandalism at West Side Court unit, COVID Vaccine Clinic with the South Jersey Family Medical Center was held at Broadway Towers on June 20, 2023, and a proposal received from Section 8 contractor.
- IV. **Public Comments/Questions:**
 1. Dawn Johnson of Broadway Towers: expressed her concerns regarding the security of the property. There was a small discussion regarding this matter.
 2. Frank Ross, EagleEye Technologies went over his proposal for security camera installation if he is awarded the work. He inquired about Comcast connectivity. He believes the installation can be done relatively quickly.
- V. **Report of Interim Executive Director:** No Report
- VI. **Resolutions for Consideration:**

Resolution No. 29 of 2023

Resolution Authorizing Executive Session

Roll Call Vote:

Motion: Commissioner Henson

Second: Commissioner Lewis

Roll Call: Unanimous

	Motion	Second	Yea	Nay	Abstain	Absent
Chairwoman Moritz	X		X			
Commissioner Nichols			X			
Commissioner Henson		X	X			
Commissioner Lewis			X			

Resolution No. 30 of 2023

Resolution Acknowledging Personal Review of the Annual Audit and Submission to the Local Finance Board

Roll Call Vote:

Motion: Commissioner Henson

Second: Commissioner Lewis

Roll Call: Unanimous

	Motion	Second	Yea	Nay	Abstain	Absent
Chairwoman Moritz			X			
Commissioner Nichols			X			
Commissioner Henson	X		X			
Commissioner Lewis		X	X			

Resolution No. 31 of 2023

Resolution Authorizing Request for Bids

Roll Call Vote:

Motion: Chairwoman Moritz

Second: Commissioner Henson

Roll Call: Unanimous

	Motion	Second	Yea	Nay	Abstain	Absent
Chairwoman Moritz	X		X			
Commissioner Nichols			X			
Commissioner Henson		X	X			
Commissioner Lewis			X			

Resolution No. 32 of 2023

Resolution Authorizing the Hiring of A Consultant for the Executive Director Search

Roll Call Vote:

Motion: Commissioner Lewis

Second: Commissioner Nichols

Roll Call: Unanimous

	Motion	Second	Yea	Nay	Abstain	Absent
Chairwoman Moritz			X			
Commissioner Nichols		X	X			
Commissioner Henson			X			
Commissioner Lewis	X		X			

Resolution No. 33 of 2023

Resolution Approving the Payment of Bills

Roll Call Vote:

Motion: Chairwoman Moritz

Second: Commissioner Henson

Roll Call: Unanimous

	Motion	Second	Yea	Nay	Abstain	Absent
Chairwoman Moritz		X	X			
Commissioner Nichols			X			
Commissioner Henson			X			
Commissioner Lewis	X		X			

Resolution No. 34 of 2023

Resolution Authorizing Emergency Contract Pursuant to N.J.S.A. 40A:11-6

Roll Call Vote:

Motion:

Second:

Roll Call: Unanimous

	Motion	Second	Yea	Nay	Abstain	Absent
Chairwoman Moritz			X			
Commissioner Nichols			X			
Commissioner Henson		X	X			
Commissioner Lewis	X		X			

VII. **Old Business:** Resolution No. 3 of 2023 will be on the next agenda.

VIII. **New Business:** Resolution No. 34 of 2023

IX. **Adjournment:** A motion to adjourn was made at 7:06 p.m.

Roll Call Vote:

Motion: Commissioner Joyce Lewis

Second: Commissioner Kiersten Henson

Roll Call: Unanimous

	Motion	Second	Yea	Nay	Abstain	Absent
Chairwoman Moritz			X			
Commissioner Nichols			X			
Commissioner Henson		X	X			
Commissioner Lewis	X		X			